

City of Othello
Regular Council Meeting
June 27, 2016

CALL TO ORDER:

Mayor Shawn Logan called the meeting to order at 6:30 p.m. and led an invocation and the Pledge of Allegiance.

Present: Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Angel Garza, John Lallas, and Mark Snyder.

Also Present: City Administrator Wade Farris; Department Heads: Police Chief Phil Schenck, Community Development Director Travis Goddard, City Clerk Debbie Kudrna, Finance Officer Spencer Williams and City Attorney Kelly Konkright.

Absent Was: Councilmember Larry McCourtie.

Council carried a motion to approve the absence of Councilmember Larry McCourtie. M/S Dorow/Lallas.

CITIZEN INPUT

Oscar Garza asked if they are going to talk about the Columbia Street water line. He was advised that it is on the agenda and he can speak at that time.

APPROVAL OF AGENDA

Council carried a motion to move 3.3 on the Consent Agenda (1st Avenue Improvements Project Acceptance) to be discussed during the current business. M/S Snyder/Dorow.

CONSENT AGENDA:

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A. Approval of City Council Minutes of June 13, 2016

B. Approval of Accounts Payable Checks

C. 1st Ave Improvements Project Acceptance – Moved to current business

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No.46823 to No. 46874 in the amount of \$257,388.58.

Accounts Payable Check No. 5288 to No. 5299 in the amount of \$7,184.39.

Council carried a motion to approve the Consent Agenda, as changed. M/S Garza/Bain.

PUBLIC HEARING ON THE 6 YEAR TRANSPORTATION IMPROVEMENT PLAN FOR 2017-2022

Mayor Logan opened the public hearing at 6:34 p.m. City Engineer Kurt Holland reviewed the projects on the Six Year Transportation Improvement Program (STIP).

Mayor Logan asked for public comments for the proposal. There were none. Mayor Logan asked for public comments neutral to the proposal. There were none. Mayor Logan asked for public comments against the proposal. There were none. Mayor Logan closed the public testimony at 6:48 p.m. Mayor Logan closed the public hearing at 6:49 p.m.

RESOLUTION TO ADOPT THE 6 YEAR TRANSPORTATION IMPROVEMENT PLAN FOR 2017-2022

Council carried a motion to approve the Resolution to adopt the City's 6 year Street Transportation Improvement Plan for 2017-2022. M/S Dorow/Lallas. This shall be known as Resolution No. 2016-13.

14TH AVENUE IMPROVEMENT PROJECT FOR STORMWATER

Community Development Director Travis Goddard reviewed the Columbia Street utility corridor projects, which includes property owned by the Garza's; Pete Olsen, and DDM. Mr. Olsen owns property that requires sewer, storm water and water utilities for future development. Mr. Olsen has

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agreed to pay for the installation of water, storm water and sewer on his property and on the Garza's property in order to connect the utilities at 7th Avenue. The City will pay for the upsizing of the utility pipes. DDM has agreed to dedicate the right-of-way in exchange for the sewer and storm water lines installed on the property. The estimated costs for the storm water for the DDM property is \$34,000; the sewer is \$30,000 and the water is \$23,000. DDM property owners were advised that if they have any concerns that they should attend tonight's council meeting. They were not at the meeting.

Mr. Goddard presented costs for the complete water, storm water, and sewer projects. We will need to call for bids for the sewer project because it cannot be considered a change order to the 14th Avenue improvement project.

Councilmember Snyder asked if we can consider a change order for the storm water for the estimated cost of \$286,000. Engineer Holland and City Attorney Konkright advised they are not aware of a cost or percentage threshold for change orders. Mr. Konkright advised that the storm water changes can be included in a change order for the 14th Avenue project, noting that the original storm water configuration was completely inadequate. Mr. Goddard explained that only the adjacent land owners will be assessed latecomers fees.

There was a discussion about latecomers fees and charging adjacent land owners for a utility improvement. Attorney Konkright advised that the city can set up assessment reimbursement areas by RCW, similar to a latecomers agreement. For property owners that want to connect to that infrastructure, they can be assessed a share of the capital and also be charged for connections fees. Concerns were voiced about the costs associated with capital projects that were paid for by the city. Mr. Goddard explained that Well #9 was paid by the current citizens and current rate payers of the system. The water line pipe does serve them with additional water pressure; however, the additional water capacity was a result of future development. The improvements serve public good; however it is driven by growth. Councilmember Lallas noted that the City was put into jeopardy last year by not having enough water and we shut down businesses during the water short fall; however the City has an obligation to provide these services. Mayor Logan noted that decisions on latecomers agreements will be considered by Council in order to meet future demands for our infrastructure.

Mr. Goddard explained they are working on the bid documents for the sewer line and the change order for the storm water. He advised we are having soil tests on the Garza property for ground water and to evaluate the fill of the debris on the land. Mr. Lolo Garza noted they are giving the City the right-of-way through their property at no cost.

PURCHASE OF A PHONE RECORDING SYSTEM

Police Chief recommended purchase of a NICE Inform Professional Voice Logging system, an upgrade from our current radio and telephone recording system. The estimated cost is \$15,250 and is included in the 2016 budget. In order to comply with Washington State bid laws, this purchase is being made under the HGAC Buy Purchasing CoOp program.

Council carried a motion to approve the purchase of the NICE Inform Professional Voice Logging system. M/S Snyder/Everett.

ALL CITIES CLASSIC CAR SHOW RESOLUTION AND FACILITY USE AGREEMENT

Parks and Recreation Coordinator Amy Hurlbut reported that the All Cities Classic Car Club is preparing for their annual "Spud Run" and car show, scheduled for July 15th – 16th, 2016. Plans include registration and parade of cars on Friday, on Main Street between 6:00 p.m. and 9:00 p.m. The club is requesting to close off Main Street from 4th Avenue to 7th Avenue for this event. The car show will be in Kiwanis Park on Saturday, from 6:00 a.m. to 6:00 p.m. and they will pay the \$200 Special Event fee for use of Kiwanis Park.

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Council carried a motion to approve the Resolution authorizing use of City property for the All Cities Classic Car Club's annual car show. M/S Dorow/Garza. This shall be known as Resolution No. 2016-14.

PETTY CASH RESOLUTION

Finance Officer Spencer Williams presented a resolution, which was amended to include funds for the City's concession stand petty cash.

Council carried a motion to approve a Resolution to Re-establish Petty Cash/Change Funds. M/S Dorow/Bain. This shall be known as Resolution No. 2016-15.

1ST AVENUE IMPROVEMENTS PROJECT ACCEPTANCE

Councilmember Snyder advised there is one section of curb that slopes down and rain water collects. None of the utilities, curbs or manholes are crack sealed. City Engineer Holland advised he will inspect these areas. Councilmember Garza advised that he has noticed there are some old curbs that are cracked and chipped and not replaced. Mr. Holland advised that only specific areas were identified and included in the original bid and he noted all sidewalk corners are ADA compliant. Mr. Holland advised that staff just confirmed that the crack sealing was not included in the original contract.

Mr. Farris advised that the evaluation of the curbs for future projects should be assessed to either replace all curbs or only replace the most damaged areas. That decision would be made by Council.

Council carried a motion to approve the 1st Avenue Improvements project. M/S Everett/Dorow.

Councilmember Garza asked why a builder who improves their property and improves the ADA ramp, why do they have to improve the ADA ramp on the other side of the street. Engineer Holland advised that ADA improvements have to be made for disabled citizens who will use the facility and those improvements have to meet all ADA requirements. Laws provide that you cannot direct a disabled person into a roadway without giving them the ability to leave the roadway. Attorney Konkright stated the city is ultimately responsible to be aware of city sidewalk hazards. If a dangerous condition is found on private property, it would be the landowners' responsibility to correct. The way a landowner could recoup the costs of improvements on the adjacent property is to have some kind of a latecomers agreement.

NEW BUSINESS

Mayor Logan made the following announcements:

- He reviewed the 4th of July scheduled events.
- He advised that the July workshop is scheduled for Tuesday, July 5, 2016. Councilmember Bain will not be present at this meeting.
- There is a possibility that the skate park will be completed by the July 1st.

Mr. Farris advised that the council committee advised on the colored concrete at the skate park, for a cost of approximately \$11,500, which is still within the amount budgeted.

EXECUTIVE SESSION

Mayor Logan advised that the City Council will adjourn at 7:48 p.m. to go into an executive session pursuant to RCW 42.30.110(g) to discuss a personnel issue. The executive session is expected to last 15 minutes. The Council may take action after the executive session. The City Attorney, Finance Officer and City Administrator stayed for the executive session.

Mayor Logan reconvened the meeting at 8:03 p.m. Mayor Logan reported that the subject of the executive session was Travis Goddard, our Community Development Director. They are very pleased with his hard work, completion of projects and demonstrated leadership to complete the comprehensive plan and he has secured approximately \$300,000 of grant funds.

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Council carried a motion to increase his salary to \$90,000 and benefit to Travis Goddard. M/S Dorow/Lallas. He will be given a city telephone and will be able to drive the city vehicle to and from his home and work.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 8:05 p.m.

By: _____
SHAWN LOGAN, Mayor

ATTEST:

By: _____
DEBBIE KUDRNA, City Clerk